

A home for everyone

Board of Directors Meeting Agenda
July 14, 2021 | 10 –11:30 am
Meeting Location: Virtual Zoom

Board members: Nancy Baglietto (President), Kia Phillips (Vice-President), Jason Winters (Secretary), Louise Arquilla (Treasurer), Mike Dent, Jennifer Singer (CA-531), Rob Oldham (CA-515)

1. **Call to Order / Roll Call**
2. **Approval of Agenda**
Review proposed Agenda. Make revisions/additions, as necessary.
3. **Approval of Meeting Minutes**
ATTACHMENT: Minutes from June 9, 2021
4. **Quarterly Financial Report** Kathy Mollett (?)
5. **HMIS Administrator Report** Tammy Gregerson
ATTACHMENT: HMIS Administrator Report
6. **Outcomes & Measurements Committee** Tammy Gregerson
Program Evaluations Cassandra Lashmett
7. **Outcomes & Measurements Staffing** Tammy Gregerson
8. **Filling Board Member and Officer Vacancies** Nancy Baglietto
9. **By Name List ESG CV2 and Ongoing** Scott Thurmond
10. **Emergency Housing Voucher Program** Scott Thurmond
ATTACHMENTS:
 - Emergency Housing Voucher program – MOUs
11. **CoC Coordinator Report** Scott Thurmond
ATTACHMENT: Report for June 2021
12. **RFP Update** Scott Thurmond
 - **HMIS Administration – 6 month contract extension** Mike Dent
 - **Financial Services**
13. **CoC Coordinator Services** Nancy Baglietto

Meeting Adjournment*Next meeting date: August 11, 2021*

Homeless Resource Council of the Sierras
Meeting Location: Video Conference via Zoom
July 14, 2021 10–11:30 a.m.
Meeting Minutes

<p>1. Call to Order-Roll Call</p>	<p>Nancy Baglietto called the meeting to order at 10:05 a.m. Board members in attendance: Nancy Baglietto, Jason Winters, Louise Arquilla, Kia Phillips, Jennifer Singer Absent: Mike Dent, Rob Oldham Others in attendance: Cassandra Lashmett, Raul Martinez, Kathy Mollett, Tammy Gregerson, Scott Thurmond, Carol Souza Cole, Amy Wyatt, Isaiah Rich-Wimmer</p>
<p>2. Agenda</p>	<p>A motion was made by Jennifer Singer and second by Kia Phillips to approve the agenda as presented. <i>Motion passed</i></p>
<p>3. Minutes Approval</p>	<p>A motion was made by Kia Phillips and second by Jason Winters to approve the June 9, 2021 minutes as presented. <i>Motion passed / 1 abstention</i></p>
<p>4. Quarterly Financial Report</p>	<p>The board reviewed the fourth quarter 2020-21 financial report presented by Kathy Mollett. Ms. Mollett announced that this would be her last report and meeting with HRCS.</p>
<p>5. 2021-22 Budget</p>	<p>Scott Thurmond reviewed the proposed budget and discussed it with the board including HAP2 funding and payments for HMIS license fees.</p> <p>A motion was made by Louise Arquilla and seconded by Jason Winters to approve the 2021-22 budget as presented. <i>Motion passed</i></p>
<p>6. HMIS Administrator Report</p>	<p>The board reviewed and discussed the June HMIS Administrator Report presented by Tammy Gregerson. A revised approach to user training is being implemented. Nevada County has requested HMIS client level data for a research project on homelessness and incarceration. A Nevada County representative will be invited to the next board meeting to discuss how the data will be used, as concerns of client confidentiality were raised.</p> <p>Mr. Thurmond asked whether the HMIS and Coordinated Entry projects should be reviewed and evaluated like other grant funded projects. These programs could be considered general CoC operations, and exempt from program evaluation. The advantage of an annual review, for example, of funds spent and number of licenses issued, was discussed. Ways to do this were discussed. Scott Thurmond will follow up with Louise Arquilla on strategies and mechanisms.</p>
<p>7. Outcome & Measurements Committee</p>	<p>Due to time constraints, these will be reported on at the August meeting.</p>
<p>8. Outcomes & Measurements</p>	<p>Mr. Thurmond reported the previously approved \$75,000 allocation for Outcomes & Measurements committee support staffing is for 5-10 hours weekly. Work on the by-name list</p>

<p>Staffing</p>	<p>for both counties is needed and he is proposing that some of the O & M staffing funding be used for by-name list support.</p> <p>A motion was made by Louise Arquilla and seconded by Jason Winters to approve augmenting the Connecting Point contract to conduct the by-name clean up, as long as the funding lasts through the next 6 months.</p> <p><i>Motion passed</i></p> <p>A motion was made by Jason Winters and seconded by Jennifer Singer to approve this augmentation and for the month-by-month contract extension for Connecting Point.</p> <p><i>Motion passed.</i></p>
<p>9. Filling Board Member and Officer Vacancies</p>	<p>With Susan Farrington’s resignation, Jason Winters can serve as the seat serving both counties. Jennifer Singer was voted as a Nevada County representative at the CA-531 board retreat, and could serve as secretary. Signature cards and other documents would need to be signed. Scott Thurmond will find out what documents need new signatures.</p>
<p>10. Emergency Housing Voucher Program</p>	<p>Mr. Thurmond has been meeting with the Placer County Housing Authority, Roseville Housing Authority, and the Regional Housing Authority, that serves CA-531. He is asking for the authority to finalize these draft agreements that must be in place by July 31.</p> <p>A motion was made by Jason Winters and seconded by Louise Arquilla to approve the CoC Coordinator to negotiate the final MOUs for all of the Housing Authorities including the Regional Housing Authority for the allocation and use of Emergency Housing Voucher funding.</p> <p><i>Motion passed</i></p>
<p>11. CoC Coordinator Report</p>	<p>Scott Thurmond reviewed the June CoC Coordinator’s report with the board.</p>
<p>12. RFP Update financial services, HMIS Administration contract extension</p>	<p>The RFP for financial services has been distributed and responses are requested by July 21. Mr. Thurmond encouraged board members to share the document with firms they are familiar with that might be interested in applying.</p> <p>As discussed earlier, the HMIS Administration contract with Connecting Point is being extended for six months on a month-to-month basis.</p>
<p>13. CoC Coordinator Selection: Wrap-up</p>	<p>Thurmond Consulting was selected to perform CoC Coordinator services. The final contract language is being developed.</p>

<i>Meeting Adjournment</i>	The meeting adjourned at 11:28 a.m.
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BOARD APPROVED: August 11, 2021