

A home for everyone

Board of Directors Meeting Agenda
April 14, 2021 | 10 –11:30 am
Meeting Location: Virtual Zoom

Board members: Nancy Baglietto (President), Kia Phillips (Vice-President), Jason Winters (Secretary), Louise Arquilla (Treasurer), Mike Dent, Kathie Denton, Susan Farrington

1. **Call to Order / Roll Call**
2. **Approval of Agenda** Action
Review proposed Agenda. Make revisions/additions, as necessary.
3. **Approval of Meeting Minutes** Action
ATTACHMENT: Minutes from March 10, 2021
4. **Quarterly Financial Report** Information
Kathy Mollett
5. **HMIS Administrator Report** Information
Tammy Gregerson
ATTACHMENT: HMIS Administrator Report
6. **Outcome & Measurements Committee** Information
Tammy Gregerson
Program Evaluations
 - AMIH HEAP
 - Nevada County Flexible Housing funds
 - StandUp Placer HEAP
 - VOA- HP & Homestart
7. **Special Announcement** Information
Nancy Baglietto
8. **HMIS Contract and Operations / Scope of Work** Information/Action
Scott Thurmond
 - Embedded HMIS Assistant Job Description/Service Contract
 - RFP HMIS Services
9. **RFP and process for CoC Coordinator Services** Information
Nancy Baglietto
10. **Technical Support subgrantees** Information
Scott Thurmond
ATTACHMENT: HomeBase and Parsfin proposals
11. **RFP and process for Financial Services** Information
Nancy Baglietto/Scott Thurmond
12. **CoC Coordinator Report** Information
Scott Thurmond
ATTACHMENT: Report for March 2021

Meeting Adjournment

Next meeting date: May 12, 2021

Homeless Resource Council of the Sierras
Meeting Location: Video Conference via Zoom
April 14, 2021 10–11:30 a.m.
Meeting Minutes

<p><i>Call to Order- Roll Call</i></p>	<p>Nancy Baglietto called the meeting to order at 10:02 a.m.</p> <p>Board members in attendance: Nancy Baglietto, Jason Winters, Louise Arquilla, Mike Dent, Kathie Denton, Kia Phillips Absent: Susan Farrington</p> <p>Others in attendance: Scott Thurmond, Carol Souza Cole, Amy Wyatt, Pamela Givans, Tammy Gregerson, Kathy Mollet, Tim Giuliani, Jamie Gallagher, Amy Ellis</p>
<p><i>Agenda/ Minutes Approval</i></p>	<p>A motion was made by Kathie Denton and second by Jason Winters to approve the agenda as presented. <i>Motion passed</i></p> <p>A motion was made by Mike Dent and second by Kathie Denton to approve the March 10, 2021 minutes as presented. <i>Motion passed</i></p>
<p><i>Quarterly Financial Report</i></p> <p><i>HMIS Administrator Report</i></p> <p><i>Outcome & Measurements Committee</i></p> <p><i>Special Announcement</i></p>	<p>Kathy Mollet reviewed the quarterly financial reports and invited board members to email her should there be follow up questions.</p> <p>Tammy Gregerson reviewed the monthly HMIS Coordinator report with the board, including new participant providers. CoC participation as a requirement to be a HMIS licensee was discussed. The system performance measures will be presented to each CoC at their meetings this week.</p> <p>Tammy Gregerson presented the Outcomes and Measurements team evaluations of four organizations and funding sources for four programs at these organizations:</p> <ul style="list-style-type: none"> • Advocates for Mentally Ill Housing (AMIH) – HEAP funding • Nevada County - Flexible Housing funds • StandUp Placer – HEAP funding • Volunteers of America (VOA) – Homeless Prevention and HomeStart funding <p>Nancy Baglietto thanked Tammy and the team for their work on this helpful process.</p> <p>Nancy Baglietto expressed appreciation and gratitude for Kathie Denton’s service to HRCS and the community, sentiments that were echoed by board members. Scott Thurmond will be attending Kathie’s retirement celebration this evening, hosted by colleagues at her work at Placer County. President Baglietto also announced that Susan Farrington will be retiring in June. Kathie Denton introduced Amy Ellis, who will be assuming some of Kathie’s duties at Placer County.</p>

<p><i>HMIS Contract and Operations / Scope of Work</i></p>	<p>Hospitality House and The Gathering Inn have ESG funding to fund the embedded HMIS system support. The RFP needs to be created for distribution. Scott Thurmond, Jason Winters, and Brendan Phillips will draft the RFP.</p>
<p><i>RFP and Process for CoC Coordinator Services</i></p>	<p>Mike Dent stated the Nevada County purchasing department will assist with advertising the RFP for CoC Coordinator services. The notice period will close on May 28 at 5 pm.</p>
<p><i>Technical Support for Subgrantees</i></p>	<p>The proposal for technical assistance services from HomeBase was reviewed. The financial consulting services from Parsfin Financial was also reviewed. ESG-CV funding is available to fund this support for organizational development for the smaller nonprofits. The total amount for both contracts, and some support from Thurmond Consulting, through June 30 would be approximately \$40,000. A motion was made by Kia Phillips and second by Louise Arquilla to approve the expenditures for training and technical assistance for organizational development for nonprofits. <i>Motion passed. 1 abstention.</i></p>
<p><i>RFP and Process for Financial Services</i></p>	<p>Kathy Mollet, who has been volunteering bookkeeping services, will be stepping out of this role as of June 30. Scott Thurmond will work with Ms. Mollet on creating the RFP for financial services.</p>
<p><i>CoC Coordinator Report</i></p>	<p>Scott Thurmond reviewed the March CoC Coordinator's report with the board and reviewed internal improvements for grant calendaring and agency invoicing. He introduced Pamela Givans, who Thurmond Consulting has hired to focus on invoicing and reports.</p>
<p><i>Meeting Adjournment</i></p>	<p>The meeting adjourned at 11:32 a.m.</p>

BOARD APPROVED: May 12, 2021